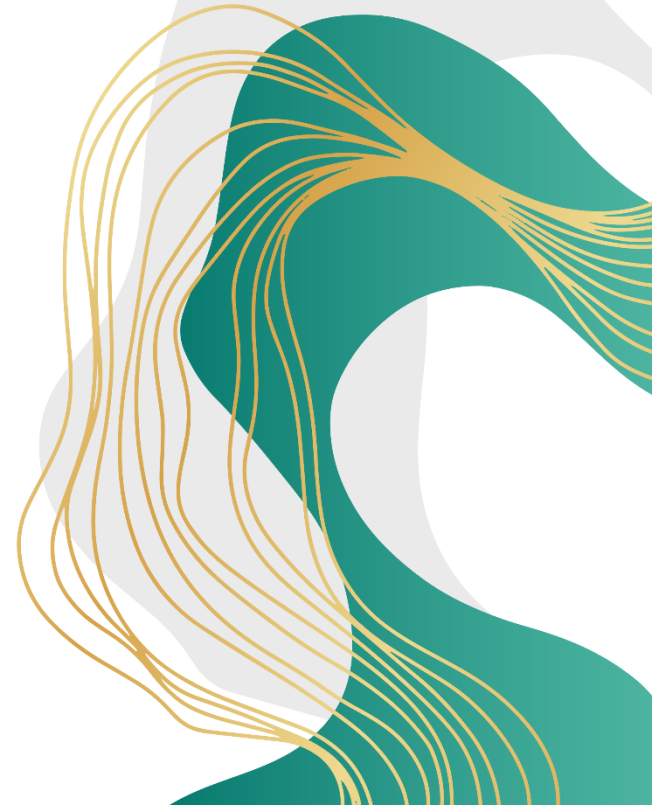




NOMINATION MANUAL

**National Engineering Project
Excellence Award (NEPEA)**

nepea.bem.org.my



OVERVIEW

The Inaugural **NATIONAL ENGINEERING PROJECT EXCELLENCE AWARD (NEPEA)** aims to recognise Malaysian organisations that have made significant contributions to the advancement of engineering projects in Malaysia through innovative engineering design.

IMPORTANT

- i. **Malaysian organisations** include government agencies, GLCs, engineering consultancy practices (ECPs), developers, project owners, contractors, associations and institutions of higher learning (IHLs) may nominate their projects for consideration.
- ii. Only **ONE** nomination per organisation is allowed.
- iii. Closing date: **10th July 2026**.
- iv. The nomination form must **be signed by the PE** and **endorsed by the Top Management** of the organization, failing which, the endorsement can be made by an authorised member of the organisation.
- v. Nomination from non-project owner must include written consent from the project owner (where applicable).
- vi. Project nomination shall be confined to infrastructure and whole building only unless being notified by BEM.



NOMINATION APPLICATION FLOW

01

REGISTER

Project Team
Leader
(must be
Professional
Engineer)

02

UPDATE

Information
& Basis
Nomination

03

ENDORSEMENT

Download & upload
form.

04

ACCEPTANCE & DECLARATION

Download &
upload form.

05

FINAL SUBMISSION

Project Team
Leader submit
application.

GETTING STARTED

- i. Go to <https://nepea.bem.org.my>
- ii. New here? Click the **"Register Now!"** button to create your account.
- iii. Already registered from previous awards? Just log in using your **MyKad Number** and **password**.
- iv. Forgot your password? No worries! Click **"Forgot Password"**, enter your **MyKad Number**, and hit **Submit**. System will send a password reset link to your registered email.
- v. Click the **"Reset"** button and set your new password. Make sure the **Confirm Password** matches your new password.
- vi. Log into the system.
- vii. Team leader are required to register before accessing the system.



National Engineering Project Excellence Award (NEPEA) 2026





Login using
Mykad No. or
Passport

Register

[Register now!](#)
[Login](#)

Forgot password

[Forgot Password](#)

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Important Notes!!

Malaysian organisations include government agencies, GLCs, engineering consultancy practices (ECPs), developers, project owners, contractors, associations and institutions of higher learning (IHLs) may nominate their projects for consideration.

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[Read Nomination Manual](#)

Nomination Manual

Login page



National Engineering Project Excellence Award (NEPEA) 2026

Register

Title Datuk Ir.	Full Name 	Mykad/Passport No. MyKad/Passport No. Without (-)
BEM Reg. No (if any) 	Email Address 	Phone Number
Organisation Name 		
Password 		Confirm Password

Fill all
information

Register!

[Read Nomination Manual](#)

[Back to Login](#)

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Register page

FORGOT PASSWORD

Reset link sent to your email [REDACTED]@gmail.com

Login

OR

Submit!

**Check either
it sends to the
correct email**

4

Hi D [REDACTED]).

Click the link below to reset your password:

This link will expire in 1 hour.

[RESET PASSWORD](#)

You are receiving this email because you have registered to the National Engineering 2028 2028.

Copyright © 2026 Board of Engineers Malaysia



RESET PASSWORD

Enter your new password, confirm and submit

New Password

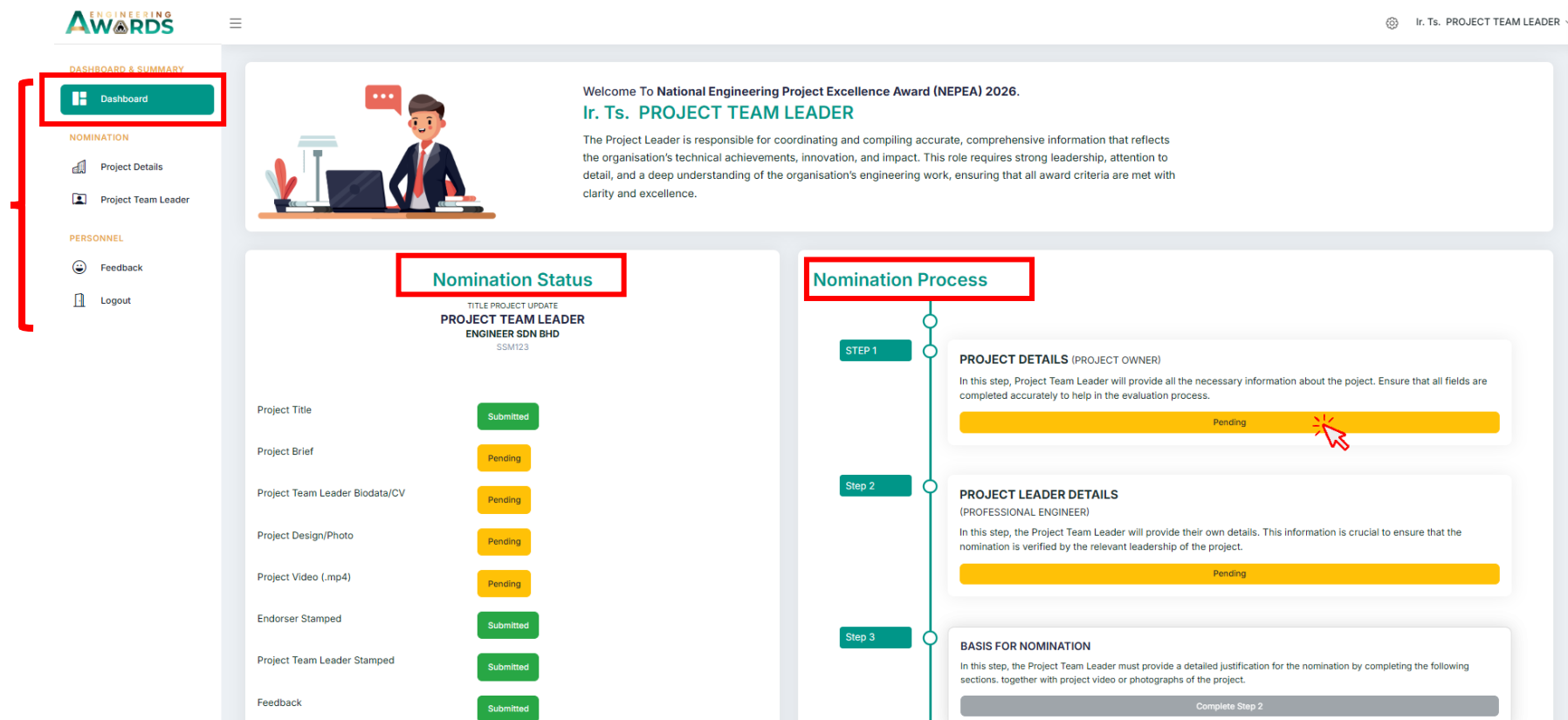
Confirm New Password

Submit!

National Engineering Project Excellence Award (NEPEA) | 8

NOMINATION

1. The **Project Team leader** responsible for coordinating and compiling accurate, comprehensive information that reflects the organisation's technical achievements. This role requires strong leadership, attention to detail, and a deep understanding of the organisation's engineering work, ensuring that all award criteria are met with clarity and excellence.
2. Once login, the system redirects to **Dashboard**.



The screenshot shows the dashboard for a Project Team Leader. On the left is a 'Navigation Menu' with a red bracket. The menu includes: Dashboard (highlighted with a red box), NOMINATION (Project Details, Project Team Leader), and PERSONNEL (Feedback, Logout). The main content area is titled 'Welcome To National Engineering Project Excellence Award (NEPEA) 2026. Ir. Ts. PROJECT TEAM LEADER'. Below this is a 'Nomination Status' table and a 'Nomination Process' flowchart.

TITLE PROJECT UPDATE PROJECT TEAM LEADER ENGINEER SDN BHD SSM123	
Project Title	Submitted
Project Brief	Pending
Project Team Leader Biodata/CV	Pending
Project Design/Photo	Pending
Project Video (.mp4)	Pending
Endorser Stamped	Submitted
Project Team Leader Stamped	Submitted
Feedback	Submitted

Nomination Process

- STEP 1: PROJECT DETAILS (PROJECT OWNER)**
In this step, Project Team Leader will provide all the necessary information about the project. Ensure that all fields are completed accurately to help in the evaluation process.
Status: Pending
- Step 2: PROJECT LEADER DETAILS (PROFESSIONAL ENGINEER)**
In this step, the Project Team Leader will provide their own details. This information is crucial to ensure that the nomination is verified by the relevant leadership of the project.
Status: Pending
- Step 3: BASIS FOR NOMINATION**
In this step, the Project Team Leader must provide a detailed justification for the nomination by completing the following sections, together with project video or photographs of the project.
Status: Complete Step 2

Dashboard view

**Complete all
steps 1-7**

UPDATE INFORMATION & BASIS NOMINATION

1. **Project Team Leader (PTL)** should click on the Dashboard and complete all required steps:
 - i.  – Action required
 - ii.  – Action Completed
 - iii.  – Pending action for previous step
2. When the **Final Nomination Status** turns **green**, it means: The nomination has been successfully submitted and no further edits are allowed
3. The **PTL** is required to upload: **Company Profile & Logo**.
4. The **PTL** must upload: Endorser documents by fill all the details, generate and download attachment. After the attachment completed with stamp, reupload back into the system.
5. The **Basis nomination** view includes **five sections**: A, B, C, D, and E , Project brief, Short video of project which can be upload as the **maximum file size for uploads is 500mb and in .mp4 format** /photo of the project in .png, .jpeg, or .webp with **maximum file size 5mb**.
6. Each section requires:
 - i. A written description (**maximum 1,000 words per section**)
 - ii. Supporting documents (attachments as evidence) in form of **image/PDF**
 - iii. File upload requirements: Total file size per upload must be **less than 5MB**

DASHBOARD & SUMMARY

 Dashboard

NOMINATION

 Project Details

 Project Team Leader

 Basis Nomination

PERSONNEL

 Feedback

 Logout

Basis Nomination

Home > [Basis Nomination](#)

***Important note

1. Please submit duly signed and scanned nomination form together with the supporting documents (proof/evidence) to support the basis of nomination for criteria A, B, C, D, and E.
2. **The description should be itemized for each subitem under every item and must not exceed 1000 words per subitem.**
3. Please put a title for each attachment.
4. The project video may be uploaded, subject to a maximum file size of 500MB and .mp4 format (if available).
5. The project photo may be uploaded, subject to a maximum file size of 5MB and .png/.jpg/.jpeg format (if available).
6. **Incomplete submission including submission without attachment for each criteria will not be accepted.**

A. Engineering Design Excellence

Engineering Achievement

Engineering design that demonstrates technical excellence and exudes elegance and beauty.

Innovation

- (i) Novelty in engineering and/or adoption of innovative design solutions and advanced technology that effectively address the technical challenges encountered.
- (ii) Ingenious and robust engineering design (e.g. Civil & Structural, M&E systems) that pushes the boundary of engineering and materials and construction methodologies.

Adoption of AI

Adoption of AI in design, construction and/or operation system.

Constructability

Design solutions that can be fabricated and constructed efficiently and safely while achieving buildability and economy.



Basis Nomination A, B, C,D and E , Project Brief, Photo/Short video,

ENDORSER

1. The PTL is required to fill all Endorser details.
2. Then, click the generate button to download Endorser attachment.
3. Reupload back to the system after sign and stamped the attachment.

1 Fill in all Endorser details

ENDORSER

Title

Name

MyKad No.

Position

PE/PEPC Registration No: (if any)

Name of Organisation/Company/Government Agency: DEE SDN BHD

Generate **Reset**

2 Generate attachment

NATIONAL ENGINEERING PROJECT EXCELLENCE AWARD 2026

DETAILS OF ENDORSER

Name
Ir. FAKHRUL HAFIZ BIN AZAMAN

MyKad No.
56608710XXXX

PE/PEPC Registration No. (if any)
ABC123

Designation/Position
CEO

Name of Organisation
DEE SDN BHD

(Signature) _____

Date : _____

Company/Government Agency stamp

4 Sign & stamped

Endorser Attachment

*****Important note**
To be signed by Senior Management Team/Head of Organisation/Company/Government Agency or Authorized personnel

Download the form, sign, affix your company stamp, scan it as PDF and upload back to the system.

Download attachment

UPLOAD ATTACHMENT DULY STAMPED HERE

Choose file No file chosen

Save **Reset**

ATTACHMENT
No attachment upload

3 Download attachment

Endorser Attachment

*****Important note**
To be signed by Senior Management Team/Head of Organisation/Company/Government Agency or Authorized personnel

Document has been uploaded successfully.

Download the form, sign, affix your company stamp, scan it as PDF and upload back to the system.

Download attachment

UPLOAD ATTACHMENT DULY STAMPED HERE

Choose file No file chosen

Save **Reset**

ATTACHMENT
View attached file

5 upload back into system

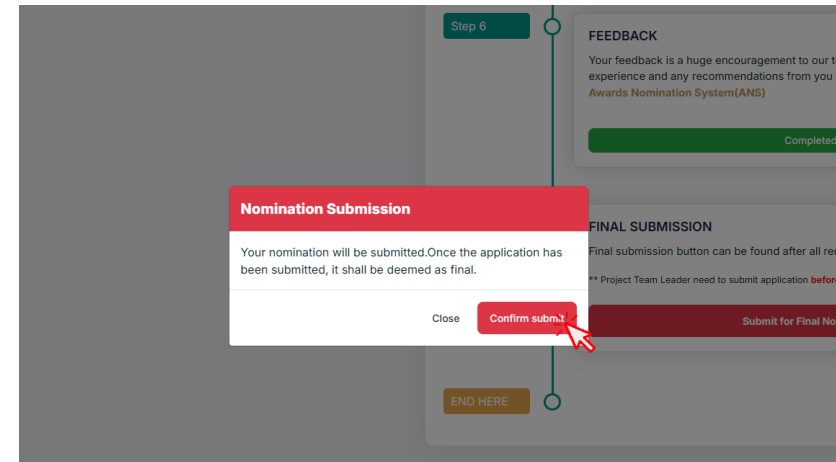
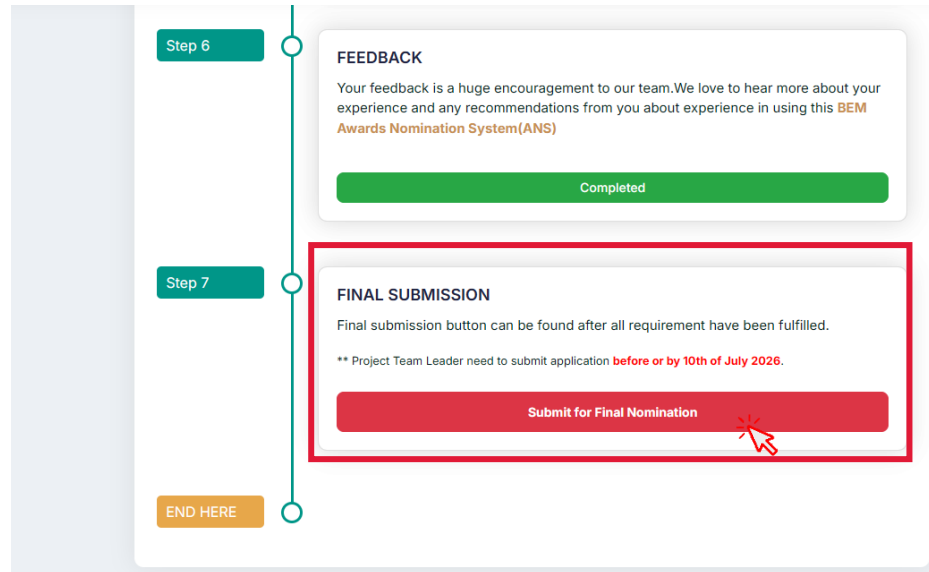
Endorsement Attachment

PTL ACCEPTANCE & DECLARATION FORM

4. The PTL is required to complete a declaration by selecting the checkbox for the following statements:
 - ✓ I am a Malaysian citizen
 - ✓ I am a registered person with BEM
 - ✓ I have no criminal record
 - ✓ I have no disciplinary action taken by BEM against me
 - ✓ I am not a bankrupt
5. After selecting all the required checkboxes, the **“Submit Declaration”** button will be enabled.
6. Once the declaration is submitted: The **Declaration Form** can be downloaded from the system and must be **sign by PTL before upload** back into the system.

STATUS NOMINATION & FINAL SUBMISSION

1. The **status** of nomination can be view on Dashboard.
2. Once all requirement is completed, the **red “Final Submit Nomination” button** will appear on the final step on Dashboard. The TPL may submit the nomination by click on the RED button.
3. The system will only allow submission if **all required steps on dashboard are completed**. If any step is incomplete, the RED button will not appear.
4. After successful submission: The nomination will be considered **final** and **No further editing is allowed**
5. A summary of the submitted nomination can be viewed under the **“Nomination Summary”** tab on the right-side menu.
6. Upon final submission by the proposer, a confirmation email will be automatically sent to notify that the nomination has been successfully completed.



When PTL submit, the application deemed as final and no more changes

Final Submission

ADDITIONAL NOTES

1. **Nomination Manual** are provided under **PERSONNEL** menu at the right-side menu.
2. **Logout** at the right-side menu.

“We wish you every success in this year’s award and hope your outstanding contributions receive the recognition they deserve.”

The background features large, flowing abstract shapes in light grey and teal. A golden laurel wreath is positioned at the bottom center, and a series of thin, curved golden lines are on the right side.

THANK YOU

National Engineering Project Excellence Award (NEPEA)

Contact the **System Administrator** for assistance:

Puan Nik Kamaliah binti Nik Abdul Rahman

+603-26912090 (Ext. 105)

nikkamalia@bem.org.my

Puan Nurul Hilwadiana binti Abdul Muathi

+603-26912090 (Ext. 108)

hilwadiana@bem.org.my